**GREATER KROTZ SPRINGS PORT COMMISSION**

 **REGULAR MONTHLY MEETING**

 **SEPTEMBER 13, 2021**

The Regular Monthly Meeting of the Greater Krotz Springs Port Commission was held on Monday, September 13, 2021, at 5:00 p.m. at the office of the Greater Krotz Springs Port Commission or via Zoom. The following Commissioners were present, which constituted a quorum:

 **COMMISSIONERS PRESENT:** Batiste, Carter, Cornelius, DiCapo, Haynes, Leger, Reed, Soileau, Thibodeaux, Thompson, and Vidrine.

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** Cindy Stelly, Jacque Pucheu, Jr., Rene Escruiex, Daniel Dehon, and Gary O’Neal with Fenstemaker.

Commissioner Senic Batiste called the meeting to order. Commissioner Monita Reed led the Prayer and the Pledge of Allegiance was recited by everyone.

**APPROVE MINUTES OF AUGUST 02, 2021:**

**MOTION:** REED **SECOND:** CARTER

A motion was made by Monita Reed and seconded by Cheryl Carter to approve and accept the AUGUST 02, 2021 Regular Meeting Minutes as written. All Commissioners agreed unanimously.

**INDUSTRIAL INDUCEMENT COMMITTEE REPORT:**

 **MOTION:** VIDRINE  **SECOND:** CARTER

A motion was made by Ken Vidrine and seconded by Cheryl Carter to approve and accept the AUGUST 09, 2021 Industrial Inducement Committee Meeting minutes as written. All Commissioners agreed unanimously.

**EXECUTIVE COMMITTEE REPORT:**

 **MOTION:** REED  **SECOND:** DICAPO

A motion was made by Monita Reed and seconded by Paul DiCapo to approve and accept the AUGUST 16, 2021 Executive Committee Meeting minutes as written. All

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Commissioners agreed unanimously.

**SEARCH COMMITTEE REPORT:**

 **MOTION:** REED **SECOND:** CARTER

 A motion was made by Monita Reed and seconded by Cheryl Carter to accept the recommendation by the Search Committee on the criteria for the hiring of a new Executive Director. All Commissioners agreed unanimously.

 **MOTION:** REED **SECOND:** CARTER

 A motion was made by Monita Reed and seconded by Cheryl Carter to approve and accept the AUGUST 17, 2021 Search Committee Meeting minutes as written. All Commissioners agreed unanimously.

**ANNUAL ELECTION OF OFFICERS:**

**PRESIDENT:**

 **MOTION:** DICAPO **SECOND:** SOILEAU

 A motion was made by Paul DiCapo and seconded by Joyce Soileau nominating Senic Batiste for President. With no further nominations, by acclamation Mr. Batiste was reelected as President.

**VICE PRESIDENT:**

 **MOTION:** DICAPO **SECOND:** CARTER

 A motion was made by Paul DiCapo and seconded by Cheryl Carter nominating Monita Reed for Vice President. With no further nominations, by acclamation Ms. Reed was reelected as Vice President.

**SECRETARY:**

 **MOTION:** REED **SECOND:** VIDRINE

 A motion was made by Monita Reed and seconded by Ken Vidrine nominating Cheryl Carter for Secretary. With no further nominations, by acclamation Ms. Carter was reelected

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as Secretary.

**TREASURER:**

 **MOTION:** REED **SECOND:** SOILEAU

 A motion was made by Monita Reed and seconded by Joyce Soileau nominating Ken Vidrine for Treasurer. With no further nominations, by acclamation Mr. Vidrine was elected as Treasurer.

Port of Krotz Springs Officers – 2021 – 2022

Senic Batiste – President

Monita Reed – Vice President

Cheryl Carter – Secretary

Ken Vidrine – Treasurer

**PORT ACCOUNTS – SIGNATURE CARDS**

 **MOTION:** DICAPO **SECOND:** REED

 A motion was made by Paul DiCapo and seconded by Monita Reed authorizing that Treasurer Ken Vidrine be added to the signature card on the Port checking account at St. Landry Homestead. All Commissioners agreed unanimously.

 **MOTION:** HAYNES **SECOND:** CARTER

 A motion was made by Vernon Haynes and seconded by Cheryl Carter authorizing that Treasurer Ken Vidrine be added to the signature cards of any new Certificate of Deposit or any existing Certificate of Deposit when it matures at St. Landry Homestead and American Bank. All Commissioners agreed unanimously.

**OTHER BUSINESS:**

**GENERAL CARGO DOCK:**

Cindy handed out to all Commissioners present a timeline on the events that unfolded on the cargo dock that collapsed into the river on the afternoon of September 6, 2021. The timeline also included a list of all the agencies and/or individuals that were contacted about the incident.

 Ms. Katherine Josie, with the U.S. Coast Guard, put out an Emergency Maritime Warning to all boat traffic on the Atchafalaya River alerting them about an obstruction in the

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river.

 Mr. Tim Connell, with the Corps of Engineers, was alerted about the incident. A team of surveyors from the Corps did do a site visit on September 8th and provided the Port with a sonar ultrasound pic they took of the dock to see how far the debris went out and what exactly was under the water. He did say there was a very deep scour hole there which over time will create bank erosion as well as structure failure.

**PORT AUDIT:**

 **MOTION:** DICAPO **SECOND:** CARTER

A motion was made by Paul DiCapo and seconded by Cheryl Carter to formally adopt

the Louisiana Attestation Questionnaire for fiscal year ending June 30, 2021. All Commissioners present agreed unanimously.

**HUNTING RIGHT OF WAY:**

Ms. Kathy Moreau has completed and returned all of the signatures of her tenants that will have access to her property. She has also provided the Port with her Certificate of Insurance as the landowner of her Trust. The Port has also received the Certificate of Insurance from The Lucky 13 Hunting Club.

 **MOTION:** REED **SECOND:** DICAPO

 A motion was made by Monita Reed and seconded by Paul DiCapo authorizing President Senic Batiste to sign the Hunting Lease Right of Way with Kathy Moreau. All Commissioners present agreed unanimously.

The Port is still waiting on the Spedale group to return their Hunting Lease Right of Way with all required signatures. The Port has received their Certificate of Insurance.

**PPP GRANT:**

All Commissioners were given a copy of correspondence from Delek basically saying they need to get some details together before they can respond to the Port’s letter to them on August 3rd. There are three engineering firms that are interested in the project: Fenstemaker, Morgan Goudeau & Associates, and Infinity. These firms have asked the Port to reach out to Delek to get some of the current Geotech work to see what kind of bank

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erosion has happened since the last Geotech work was done. Port Attorney Jacque Pucheu will reach out to Michael Ralsky to see if they can share that information with the Port.

 Jacque spoke with Molly Bourgoyne with DOTD about his concerns about signing the contract as the deadline of October 19th approaches. Molly suggested signing the contract and the Port could always backout or negate it if necessary. Jacque will set up a conference call with Molly, along with Senic and Cindy, for further discussion on the signing of the contract.

 Jacque also spoke with Molly about a form called a Request for Qualifications. The next step would be to send out to the three interested engineering firms a request for their qualifications. Jacque will send out the form to the engineering firms to get a response back

by the Regular Monthly Meeting on October 4th so the Board can make a selection at that time.

The next meeting date was scheduled for October 04, 2021. There being no

further business, Commissioner Monita Reed motioned for the meeting to adjourn, seconded by Commissioner Cheryl Carter.

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 **CINDY STELLY, SECRETARY**